

## **Caterer Agreement**

This Caterer Agreement ("Agreement") is entered into by and between Congregation Anshei Shalom ("CAS") and \_\_\_\_\_ ("Caterer") as of \_\_\_\_\_, 20\_\_.

1. Caterer has been asked to cater an event ("Event") being hosted by \_\_\_\_\_ ("Party Host") at the Premises on \_\_\_\_\_ ("Date").
2. Caterer agrees to deposit with CAS the amount of \$350 ("Deposit") as a condition for catering at the Premises. The Deposit will be returned by CAS after the Event if the terms of this Agreement are followed in full. If the terms of this Agreement are not followed in full by the Caterer, CAS may retain any or all of the Deposit to cover costs associated with clean-up, damage or any other costs that CAS may incur as a result of Caterer's noncompliance with the terms of this Agreement.
3. Caterer understands that being allowed to cater at the Premises is at the discretion of CAS. Any breach of this Agreement by the Caterer, as determined in the sole discretion of CAS, may result in CAS not permitting the Caterer to cater future events.
4. Caterer agrees that the Event will occur only in the social hall on the basement level of the Premises. Under no circumstance may any part of the Event occur in other parts of Premises including, but not limited to, the serving of food anywhere on the Premises besides the basement ballroom.
5. Caterer agrees to provide any information that CAS may request to determine that Caterer is Kosher.
6. Caterer acknowledges receipt of CAS's Rules for Social Hall Use. Caterer agrees to abide by all of the policies of CAS, whether or not stated in this Agreement. This includes the following:
  - a. Caterer's vehicles may not be parked or stopped at any time on any walkways of the Premises.
  - b. Caterer is responsible to leave the ballroom and kitchen clean, including the refrigerators and all counter spaces.
  - c. All garbage must be carried to the side of the building, unless a party is held on a Monday, Wednesday, or Friday in which case the garbage must be carried to the curb.
  - d. Caterer is responsible for any damage done to the facilities by Caterer's staff.
  - e. Caterer agrees that the Party Host, and not CAS, will pay Caterer for food and catering services.

- f. Any dishes, chafing dishes, trays, pans or other equipment or food of the Caterer must be removed from the Premises in a timely fashion.
  - g. Caterer is to vacuum the carpet of the ballroom after the event and return the ballroom to the condition that it was found. Any CAS chairs, tables or hand trucks that are used for an Event must be returned to their original location
  - h. Caterer must keep a clear distinction between Caterer's property and CAS's property. Under no circumstances may the Caterer use food, paper goods or kitchen equipment that is the property of CAS.
  - i. No peanuts or peanut-derivative foods may be brought into the Premises at any time.
7. Caterer will provide CAS with proof of business insurance, including a minimum \$1,000,000 of general liability coverage and workers compensation coverage.

**DEFINITIONS**

"Kosher" means adherence to orthodox Jewish kosher laws as determined by the rabbi of CAS or his delegate.

"Premises" means 472 Hempstead Avenue, West Hempstead, NY.

**Congregation Anshei Shalom**

By: \_\_\_\_\_  
Sandi Lev  
Assistant Vice President

Date: \_\_\_\_\_

**[CATERER NAME]**

By: \_\_\_\_\_  
[NAME]  
[TITLE]

Date: \_\_\_\_\_